



Corporation of the Municipality of South Huron
Minutes for the Regular Council Meeting

Monday, July 15, 2024, 6:00 p.m.
Hybrid Meeting - South Huron Council Chambers
Live Video Feed - <https://www.southhuron.ca/en/government/agendas-and-minutes.aspx>

- Members Present: George Finch, Mayor
Jim Dietrich, Deputy Mayor
Marissa Vaughan, Councillor - Ward 1
Milt Dietrich, Councillor - Ward 1
Aaron Neeb, Councillor - Ward 2
Wendy McLeod-Haggitt, Councillor - Ward 2
Ted Oke, Councillor - Ward 3
- Staff Present: Rebekah Msuya-Collison, Chief Administrative Officer/Deputy Clerk
Don Giberson, General Manager of Infrastructure and Development (remote)
Jeremy Becker, General Manager of Community and Emergency Services (remote)
Julia Warwick, Director of Finance/Treasurer (remote)
Alyssa Keller, Manager of Environmental Services (remote)
Kendra Webster, Legislative & Licensing Coordinator
Erin Moore, Financial Analyst (remote)
Alex Wolfe, Clerk
- Others Present: Maureen Cole, West Coast Active Living

1. Call to Order, O Canada & Land Acknowledgment
Mayor Finch called the meeting to order at 6:00 p.m.
2. Amendments to the Agenda, as Distributed and Approved by Council

Motion: 271-2024

Moved: A. Neeb

Seconded: M. Vaughan

That South Huron Council approves the Agenda as presented.

Disposition: Carried (7-0)

3. Disclosure of Pecuniary Interest and the General Nature Thereof

3.1 J. Dietrich - By-Law No. 39-2024 - Collection for Municipal Drains

I, Jim Dietrich, hereby declare a potential (deemed/direct/indirect) declaration of interest in accordance with section 5 of the Municipal Conflict of Interest Act to Council Agenda Item No: 17.2, Item: By-Law #39-2024 - Collection for Municipal Drain. The nature of my interest is as follows: I am assessed on the Dietrich Drain.

3.2 A. Neeb - Avon Maitland District School Board - Meeting Highlights of June 25, 2024

I, Aaron Neeb, hereby declare a potential (deemed/direct/indirect) declaration of interest in accordance with section 5 of the Municipal Conflict of Interest Act to Council Agenda Item No.: 14.1. Item: AMDSB - Meeting Highlights. The nature of my interest is as follows: I am an employee of the Avon Maitland District School Board.

4. Presentation

5. Delegations

5.1 Maureen Cole - West Coast Active Living

6:04 p.m. Maureen Cole provided Council with an overview of the work of West Coast Active Living, including different initiatives (diner clubs, cards and games, educational material). She noted that they have formed different partnerships with local organizations (approximately 20 partnerships to date). She advised they are seeking support as part of their funding application process with the Ministry. She advised that West Coast Active Living will supply funding and support for different programs, and that the group is looking outside of Municipal boundaries to provide activities that enhance and bring people together. She noted that the group was working on their Non-Profit Charity Application and would be preparing an application for the Seniors Active Living Programs and Age-Friendly Community Planning Toolkit. West Coast Active Living will also be completing stakeholder engagement through surveys and focus groups.

Council thanked Ms. Cole for the presentation and requested clarification on the request. Ms. Cole confirmed that the group is looking for a letter of support when they submit their application to the Ministry.

Motion: 272-2024

Moved: W McLeod-Haggitt

Seconded: J. Dietrich

That South Huron Council receives the delegation regarding West Coast Active Living as presented by Maureen Cole.

Disposition: Carried (7-0)

6. Public Meeting

7. Minutes

7.1 Minutes of the Regular Council Meeting of June 17, 2024

Motion: 273-2024

Moved: T. Oke

Seconded: W McLeod-Haggitt

That South Huron Council adopts the minutes of the Regular Council Meeting of June 17, 2024, as printed and circulated.

Disposition: Carried (7-0)

8. Councillor Board and Committee Reports

8.1 Exeter Business Improvement Area - Minutes of May 8, 2024

8.2 Exeter Rodeo - Minutes of May 15, 2024

8.3 Ausable Bayfield Conservation Authority - Draft Minutes of May 16, 2024, and Agenda Package of June 20, 2024

8.4 Upper Thames River Conservation Authority - Draft Minutes of May 28, 2024, and Agenda Package of June 25, 2024

8.5 Committee of the Whole - Draft Minutes of June 12, 2024

8.6 Fire Services Advisory Committee - Draft Minutes of June 18, 2024

8.7 Bluewater Recycling Association - Meeting Highlights of June 20, 2024

Motion: 274-2024

Moved: A. Neeb

Seconded: T. Oke

That the minutes, agenda packages and reports of the following committees and/or boards be received as presented to Council:

- **Exeter Business Improvement Area - Minutes of May 8, 2024**
- **Exeter Rodeo - Minutes of May 15, 2024**
- **Ausable Bayfield Conservation Authority - Draft Minutes of May 16, 2024, and Agenda Package of June 20, 2024**
- **Upper Thames River Conservation Authority - Draft Minutes of May 28, 2024, and Agenda Package of June 25, 2024**
- **Committee of the Whole - Draft Minutes of June 12, 2024**
- **Fire Services Advisory Committee - Draft Minutes of June 18, 2024**
- **Bluewater Recycling Association - Meeting Highlights of June 20, 2024**

Disposition: Carried (7-0)

Motion: 275-2024

Moved: W McLeod-Haggitt

Seconded: T. Oke

That Council direct staff to circulate a doodle poll for dates for a Committee of the Whole to discuss the anticipated recommendations of the Fire Services Advisory Committee regarding the new Dashwood Fire Station.

Disposition: Carried (7-0)

9. Staff Reports

9.1 Planning and Building Services

9.2 Fire and Community Services

9.2.1 Jeremy Becker, General Manager of Community and Emergency Services - Lithium-Ion Batteries

GM Becker mentioned the fire department are working with local businesses on education and working on public service announcements. Staff are working to determine the next steps.

Motion: 276-2024

Moved: J. Dietrich

Seconded: A. Neeb

That South Huron Council receives the report of Jeremy Becker, General Manager of Community & Emergency Services regarding Lithium-Ion Batteries for information.

Disposition: Carried (7-0)

9.2.2 Jeremy Becker, General Manager of Community and Emergency Services - 2024 Q2 Fire Department Activity

Motion: 277-2024

Moved: T. Oke

Seconded: A. Neeb

That Council receives the report of Jeremy Becker, General Manager of Community & Emergency Services re: 2024 Q2 Fire Department Responses for information.

Disposition: Carried (7-0)

9.2.3 Jeremy Becker, General Manager of Community and Emergency Services - SHRC Rodeo Bleachers

Staff mentioned the main users of the bleachers are the Rodeo and Saddle Club. Staff have been in discussions with the Rodeo Committee regarding rentals for this year's event, there are also other municipal bleachers available that could be moved over for the event.

Motion: 278-2024

Moved: A. Neeb

Seconded: J. Dietrich

That Council receives the report of Jeremy Becker, General Manager of Community & Emergency Services re: SHRC Rodeo Bleachers.

Disposition: Carried (7-0)

9.3 Operations, Infrastructure and Development

9.3.1 Alyssa Keller, Manager of Environmental Services - 2022-2023
Annual Closed Stephen Landfill Status Report

Staff confirmed that the recommendation to abandon the wells has been addressed to the Ministry, waiting to hear back.

Motion: 279-2024

Moved: T. Oke

Seconded: M. Dietrich

That South Huron Council receives the report from Alyssa Keller, Manager of Environmental Services re: 2022-2023 Annual Closed Stephen Landfill Status Report.

Disposition: Carried (7-0)

9.3.2 Don Giberson, General Manager of Infrastructure & Development -
Draft Fleet Management Policy

Staff confirmed the draft policy is based on the current municipal fleet, the policy includes a greening clause and should any different vehicles be introduced to the fleet the policy would be brought back to Council to incorporate same.

Motion: 280-2024

Moved: A. Neeb

Seconded: T. Oke

That South Huron Council receive the report from Don Giberson, General Manager of Infrastructure and Development re: Draft Fleet Management Policy; and

That South Huron Council adopts the Fleet Management Policy as submitted; and

That the by-law be brought back for the required three readings.

Disposition: Carried (7-0)

9.4 General Government Services

9.4.1 Erin Moore, Financial Analyst and Julia Warwick, Director of Financial Services/Treasurer - 2024 Capital Progress Report - June 2024

Motion: 281-2024

Moved: W McLeod-Haggitt

Seconded: J. Dietrich

That South Huron Council receives the report from Erin Moore, Financial Analyst and Julia Warwick, Director of Financial Services/Treasurer re: 2024 Capital Progress Report – June 2024 for information.

Disposition: Carried (7-0)

9.4.2 Erin Moore, Financial Analyst and Julie Warwick, Director of Financial Services/Treasurer - 2024 Council Expenses as of June 30, 2024

Motion: 282-2024

Moved: M. Dietrich

Seconded: A. Neeb

That South Huron Council receives report from Erin Moore, Financial Analyst and Julia Warwick, Direct of Financial Services/Treasurer re: 2024 Council expenses as of June 30, 2024, for information.

Disposition: Carried (7-0)

9.4.3 Julia Warwick, Director of Financial Services/Treasurer - 2023 Annual Report Planning Act Fees (Section 42)

Staff provided an overview of what funds had been spent on in the past and mentioned some funds are earmarked for the Port Blake revitalization project.

Motion: 283-2024

Moved: T. Oke

Seconded: J. Dietrich

That South Huron Council receives the report from Julia Warwick, Director of Financial Services/Treasurer re: 2023 Annual Report Planning Act Fees (Section 42).

Disposition: Carried (7-0)

- 9.4.4 Alex Wolfe, Clerk - Request for Services, Complaints and By-Law Infractions 2024 - 2nd Quarter Report

Motion: 284-2024

Moved: M. Dietrich

Seconded: T. Oke

That South Huron Council receives the report of Alex Wolfe, Clerk re: Request for Services, Complaints and By-Law Infractions – 2024 2nd Quarter Report and Summary Report for information purposes.

Disposition: Carried (7-0)

- 9.4.5 Alex Wolfe, Clerk - Appoint Drainage Engineer - Request for Drain Repair and Improvement - Brock-Hern Municipal Drain 2024

Motion: 285-2024

Moved: M. Dietrich

Seconded: T. Oke

That South Huron Council receives the report from Alex Wolfe, Clerk re: Appoint Engineer under Section 78 (5) of the Drainage Act for Brock-Hern Municipal Drain; and

That South Huron Council hereby appoints William J. Dietrich, P. Eng., from Dietrich Engineering Ltd. as the Municipal

Drainage Engineer to prepare a report for the repair and improvement of the Brock-Hern Municipal Drain 2024.

Disposition: Carried (7-0)

9.4.6 Rebekah Msuya-Collison, CAO - Strategic Priorities - Progress Tracker

Motion: 286-2024

Moved: A. Neeb

Seconded: W McLeod-Haggitt

That South Huron Council receives the report of Rebekah Msuya-Collison, CAO/Deputy Clerk re: Strategic Priorities – Progress Tracker for information.

Disposition: Carried (7-0)

10. Notices of Motion

11. Items for discussion arising from previous meetings

11.1 Deferred Resolution #238-2024 - Dashwood Community Centre Playground

11.2 Official Plan Update

12. New Business

Council noted a recent report regarding uses of the Stephen Arena and whether the same uses apply to the South Huron Recreation Centre.

Clerk's Note: The Municipal Procedural By-Law notes any new business arising at a meeting is included on the following Council meeting agenda for Council discussion. A motion dealing with a time-sensitive issue item brought up under new business requires the approval of 2/3 of Council members. A motion to suspend the rules to provide for discussion and direction on this topic during this meeting was not brought forward and the motion was out of order, however no point of order was called during the meeting and the following resolution was passed, and further confirmed by confirming bylaw 41-2024 at the end of the meeting.

Motion: 287-2024

Moved: W McLeod-Haggitt

Seconded: M. Vaughan

That Council direct staff to investigate any requirements needed for the Stephen Arena and SHRC, including cost for sprinklers, cost for heating system, and any addition costs, to allow for assembly occupancy, and to incorporate any uses for the facilities (including what the SHRC ice floor has been used for in the past outside of recreation), including the fire plan and bring a report back for Council consideration during the 2025 budget discussion.

Disposition: Carried (4-3)

Council inquired about sharps bins being installed throughout South Huron. Staff confirmed bins were ordered and have arrived and they are aiming to have them installed by the end of the week.

13. Mayor & Councillor Comments and Announcements

Councillor Oke attended the Kirkton Optimist Steak Night he advised they were raising funds for the Kirkton Pool. He thanked the volunteers for their support of the community.

Mayor Finch mentioned his attendance at the Trivitt Church for the Huron Wave Music Festival welcoming Susan Aglukark and Graham Green to South Huron, he spoke with Minister Michael Ford, Minister of Citizenship and Multiculturalism, and Minister Thompson, Minister of Rural Affairs. He attended the Rotary Club year-end change of command ceremony, Dashwood Steak Night and Kirkton Rumble and noted all were well-attended events. He spoke to the high school commencement group and provided congratulations on their accomplishments.

14. Communications

Items: 14.2, 14.3, 14.4, 14.5, 14.6, 14.8, 14.11, 14.14, 14.15, and 14.17 were pulled for discussion.

14.1 Avon Maitland District School Board - Meeting Highlights of June 25, 2024

A. Neeb declared a conflict on this item. (I, Aaron Neeb, hereby declare a potential (deemed/direct/indirect) declaration of interest in accordance with section 5 of the Municipal Conflict of Interest Act to Council Agenda Item No.: 14.1. Item: AMDSB - Meeting Highlights. The nature of my interest is as follows: I am an employee of the Avon Maitland District School Board.)

- 14.2 South Huron Chamber of Commerce - Annual MOU Report and Request for Amendment to the Agreement

Motion: 288-2024

Moved: T. Oke

Seconded: A. Neeb

That South Huron Council the amended MOU agreement with the Chamber of Commerce be brought back to the August 12, 2024, Council meeting for consideration.

Disposition: Carried (7-0)

- 14.3 South Huron Ladies Slo-Pitch League - Request - Exemption to Noise By-Law and Use of Ag Building

Staff will work with the group to have the South Huron Recreation Center available for inclement weather.

Motion: 289-2024

Moved: A. Neeb

Seconded: J. Dietrich

That South Huron Council approve an exemption to Noise By-Law 36-2004 for September 6th and 7th, 2024 from 11:00p.m. to 1:00 am. (South Huron Ladies Slo-Pitch League Tournament).

Disposition: Carried (7-0)

- 14.4 21 Tours & Events Co. Inc. - Request - Exemption to Noise By-Law

Motion: 290-2024

Moved: T. Oke

Seconded: M. Dietrich

That South Huron Council approves an exemption to Noise By-Law 36-2004 for July 27, 2024, from 11:00p.m. to 1:00 am. (Pat O'Rourke's 75th Birthday Party).

Disposition: Carried (7-0)

- 14.5 Royal Canadian Legion R.E. Pooley Branch 167 - District C Convention Invite - Request - Road Closure

Motion: 291-2024

Moved: A. Neeb

Seconded: T. Oke

That South Huron Council approve the road closure for the Legion's District C Cenotaph Service on Sunday, October 20, 2024, from 11:00 am to 12:00 pm.

Disposition: Carried (7-0)

- 14.6 BM Ross - Report - County Road 83 at Airport Line Roundabout

Mayor Finch remarked that the roundabout will provide space for large farm equipment and be built to provide for the ability to provide for a second lane in the future.

- 14.7 Association of Municipalities of Ontario (AMO) - Correspondence - Homeless Encampments in Ontario: A Municipal Perspective

- 14.8 Association of Municipalities of Ontario & Ontario Medical Association - Resolution Campaign - Healthcare Resources and Support

Motion: 292-2024

Moved: T. Oke

Seconded: M. Vaughan

That South Huron Council supports AMO and OMA's July 4, 2024, correspondence and draft resolution, attached hereto, and direct staff to schedule a meeting with OMA at the annual AMO conference.

Disposition: Carried (7-0)

- 14.9 Ontario Energy Board - Notice of Application - 2023 Utility Earnings and Disposition of Deferral & Variance Account Balances - EB-2024-0125

- 14.10 Municipality of Bluewater - Notice of Public Hearing - Zoning By-Law Amendment Z02-2024, Municipal Wide

- 14.11 County of Bruce - Resolution - Request to Pause Service Level Reductions

Motion: 293-2024

Moved: T. Oke

Seconded: A. Neeb

That South Huron Council support the County of Bruce's June 20, 2024, Resolution re: Request for the Ontario Ministry of Health to Pause Service Level Reductions; and

That a copy of this resolution and original documentation be circulated to Prime Minister Trudeau, Premier Ford, MPP Thompson, MP Lobb, Bruce County and AMO.

Disposition: Carried (7-0)

14.12 City of St. Catharines - Resolution - Green Roads Pilot Project

14.13 City of Hamilton - Resolution - No Paid Plasma Zone

14.14 Township of Otonabee-South Monaghan - Support - Regulations for Importation and Safe Use of Lithium-ion Batteries

Motion: 294-2024

Moved: A. Neeb

Seconded: M. Vaughan

That South Huron Council support the Township of Otonabee-South Monaghan's June 28, 2024, correspondence to the Minister of Labour, Immigration, Training and Skills Development; and

That a copy of this supporting resolution and original documentation be circulated to Minister Piccini, MP Lobb, AMO and the Township of Otonabee-South Monaghan.

Disposition: Carried (7-0)

14.15 Municipality of Tweed - Resolution - OPP Funding and Sustainable Funding for Small Rural Municipalities

Motion: 295-2024

Moved: J. Dietrich

Seconded: M. Dietrich

That South Huron Council support the Municipality of Tweed's April 23, 2024, Resolution re: OPP funding and sustainable funding for rural municipalities; and

That a copy of this resolution and original documentation be circulated to Premier Ford, the Minister of Solicitor General, Minister of Finance, Municipality of Tweed and AMO.

Disposition: Carried (7-0)

14.16 Municipality of West Nipissing - Resolution - Champlain Bridge Rehabilitation

14.17 Asset Retirement Obligation - Resolutions

14.17.1 Town of Cobalt - Resolution - Asset Retirement Obligation

14.17.2 Township of Larder Lake - Resolution - Asset Retirement Obligation

Motion: 296-2024

Moved: A. Neeb

Seconded: M. Vaughan

That South Huron Council supports the Resolutions of the Town of Cobalt and Township of Larder Lake re: Asset Retirement Obligation; and

That a copy of this resolution and original documentation be circulated to Premier Ford, the Minister of Solicitor General, Minister of Finance, Town of Cobalt, Township of Larder Lake, MMP Thompson and AMO.

Disposition: Carried (7-0)

Motion: 297-2024

Moved: T. Oke

Seconded: W McLeod-Haggitt

That South Huron Council receive communication items not otherwise dealt with.

Disposition: Carried (7-0)

15. Closed Session16. Report From Closed Session17. By-Laws

17.1 By-Law No. 38-2024 - Appoint Acting Treasurer

Motion: 298-2024

Moved: A. Neeb

Seconded: J. Dietrich

That the South Huron Council gives first, second and third and final reading to By-Law #38-2024, being a by-law to appoint Erin Moore as Acting Treasurer for the Municipality of South Huron.

Disposition: Carried (7-0)

17.2 By-Law No. 39-2024 - Collection for Municipal Drains

7:24 p.m. Deputy Mayor Dietrich left the meeting.

J. Dietrich declared a conflict on this item. Jim Dietrich, hereby declare a potential (deemed/direct/indirect) declaration of interest in accordance with section 5 of the Municipal Conflict of Interest Act to Council Agenda Item No: 17.2, Item: By-Law #39-2024 - Collection for Municipal Drain. The nature of my interest is as follows: I am assessed on the Dietrich Drain.)

Motion: 299-2024

Moved: T. Oke

Seconded: A. Neeb

That the South Huron Council gives first, second and third and final reading to By-Law #39-2024, being a by-law to collect costs for maintenance and repair of municipal drains in the Municipality of South Huron.

Disposition: Carried (6-0)

17.3 By-Law No. 40-2024 - Canada Community-Building Fund (Gas Tax)

7:25 p.m. Deputy Mayor Dietrich joined the meeting.

Motion: 300-2024

Moved: M. Vaughan

Seconded: W McLeod-Haggitt

That the South Huron Council gives first, second and third and final reading to By-Law #40-2024, being a by-law to authorize the execution of the Municipal Funding Agreement between the Corporation of the Municipality of South Huron and the Association of Municipalities of Ontario, related to the renewal of the Administrative Agreement for Transfer of the Canada Community-Building Fund formerly known as the Federal Gas Tax Fund.

Disposition: Carried (7-0)

18. Confirming By-Law

18.1 By-Law No. 41-2024 – Confirming By-Law

Motion: 301-2024

Moved: T. Oke

Seconded: A. Neeb

That the South Huron Council gives first, second and third and final reading to By-Law #41-2024, being a by-law to confirm matters addressed at the July 15, 2024, Council meeting.

Disposition: Carried (7-0)

19. Adjournment

Motion: 302-2024

Moved: J. Dietrich

Seconded: A. Neeb

That South Huron Council hereby adjourns at 7:26 p.m., to meet again on August 12, 2024, at 6:00 p.m. or at the Call of the Chair.

Disposition: Carried (7-0)

George Finch, Mayor

Alex Wolfe, Clerk