

## Mayor's Task Force on Regional Health Care

Wednesday, June 25, 2025, 9:00 a.m.

Olde Town Hall - Verity Room

### Accessibility of Documents:

Documents are available in alternate formats upon request. If you require an accessible format or communication support, please contact the Clerk's Department at 519-235 -0310 or by email at [clerk@southhuron.ca](mailto:clerk@southhuron.ca) to discuss how best we can meet your needs.

### Pages

1. Call to Order

2. Appoint Chair

**Recommendation:**

That the Mayor's Task Force on Regional Health Care appoints Member \_\_\_\_\_ as chair for 2025.

3. Approval of Agenda

**Recommendation:**

That the Mayor's Task Force on Regional Health Care approves the Agenda as presented.

4. Disclosure of Pecuniary Interests and the General Nature thereof

5. Prior Meeting Notes

6. Delegations

7. Member Updates

8. Business (including correspondence)

8.1 Review of Terms of Reference (TOR)

8.2 Discussion/Summary of Recommendations

8.3 Next Steps

9. Next Meeting

10. Adjournment

**Recommendation:**

That the Mayor's Task Force on Regional Health Care hereby adjourns at \_\_\_\_\_ a.m., to meet again on \_\_\_\_\_ at \_\_\_\_\_ or at the Call of the Chair.

# Mayor's Task Force on Regional Health Care

## Terms of Reference

May 2025

### Background

South Huron Council established a Task Force to address Primary Care and regional health concerns as the Huron Health System proceeds through a master plan process. This task force is to be called the Mayor's Task Force on Regional Health Care.

### Purpose

The Mayor's Task Force on Regional Health Care ("Task Force") provides a forum for information, guidance, oversight and reporting to the community and to Council during the Huron Health System master plan process.

The Task Force will be established at the outset of the master plan process and will support the process through to its conclusion. The Task Force will dissolve once the master plan is in place, unless extended by resolution or Decision of the Mayor.

The Task Force is not a Committee of Council and has no budget as it will not be responsible for the expenditure of funds.

### Mandate

The Mayor's Task Force on Regional Health Care will work with and support the Community, Council and Huron Health System during the master plan process by:

1. Providing an ongoing forum for consultation and feedback to the Community and Council at key points throughout the development of the Huron Health System master plan process including a strong interaction with local stakeholders.
2. Being a focal point for community and Council driven ideas to support our local and regional primary care through the HHS master planning process.
3. Providing communication, advocacy and facilitation recommendations to Council and represent South Huron Council with the Community and Huron Health Systems during the master plan process.

As part of its mandate, members of the Task Force may attend consultations, tours and stakeholder events. The Task Force shall not advance Task Force business while attending tours, consultations or events and any discussion that relates to matters before the Task Force shall be reserved for the next Task Force meeting.

## Membership

Membership for the task force will be made up of the three members of South Huron Council appointed to the task force.

Task Force members are expected to serve for the full extent of the HHS master planning process, with the mandate of the Task Force completed upon HHS approval of the master plan.

Voting Members:

- Three members of South Huron Council

Members and advisory participants will bring forward advice, research and feedback. Advisory participants' attendance will be on an invitational basis. Addition or removal of advisory participants may be considered by the Task Force on an as-required basis.

Advisory Participants representing the following areas are invited:

- Township of Lucan-Biddulph
- Municipality of Lambton Shores

Task Force meetings may be held with the limited or full advisory participant complement in attendance and may be limited to an individual invitation as desired by the Task Force.

## Quorum

Quorum for the Task Force is three (3) voting members, regardless of the number of members and participants in attendance. A Chair is to be elected by the Task Force at

the first meeting.

### **Role of the Chair:**

Supported by the Office of the CAO, the Chair will plan meeting agendas, preside over meetings and coordinate activities of the Task Force.

### **Meeting Time and Location, Agenda Package and Meeting Cancellation Procedures**

The Task Force will meet on an as required basis. Meetings shall be called by the Chair with a minimum of 96 hours' notice. Meetings will be held at the Town Hall located at 322 Main Street South in Exeter or at another appropriate alternative location. The Task Force will be allowed to hold its meetings virtually.

The Clerk shall send out meeting invites to all Task Force members and post notice of the meeting to the Municipality's website. In the event the Task Force does not have quorum the day of the meeting within fifteen (15) minutes after the hour appointed, the meeting shall be cancelled.

### **Meeting Notes**

The Task Force will take meeting notes which will be provided to Council on a public agenda. All meeting notes will be made accessible to the public through the Municipality's website.

### **Reporting Relationship**

The Task Force is an advisory body and reports to South Huron Council.

Due to the specific subject matter of the Task Force, the Terms of Reference may be revised only if necessary and by resolution of Council.